

SORE FINGERS SUMMER SCHOOLS BOOKING FORM

Please read guidance notes before completing your form, use Block capital letters and submit one form per person booking.

Sore Fingers Weekend Sat 21 st to Sun 22 nd October, 2018 Arrivals from 4pm Friday 19 th , Departures Sunday 22 nd by 5pm At Kingham Hill School, Chipping Norton, Oxon, OX7 6 TH			
Name:			
Address:	Phone:		
	Mobile:		
	Email:		
Female <input type="checkbox"/>	Male <input type="checkbox"/>	Age:	Car registration No:
1 st choice COURSE:		1 st choice TUTOR:	£145.00
If 1 st Choice Full, please give 2nd Choice:		2nd Tutor Choice:	
FOOD: If your diet is NOT "Normal Omnivorous" Please indicate below: Vegetarian <input type="checkbox"/> Other <input type="checkbox"/> - Please give details:			
Accomm. Opt's:	Dormitory <input type="checkbox"/>	Low Bed <input type="checkbox"/>	Bring Own Cara/M.Home/Tr Tent <input type="checkbox"/> Bring Own Tent <input type="checkbox"/> Off Site <input type="checkbox"/>
Single/Twin Rooms & Low Beds - Limited Availability - PLEASE DON'T REQUEST ONE IF NOT REALLY NEEDED			
Accommodation (VAT Inclusive) - Insert Chosen Accommodation Amounts (£) in the right hand £ Column.			
LIMITED AVAILABILITY Single or Twin Rooms attract a surcharge of £16.00 per person if granted Shared Dormitory Accommodation will be allocated with a refund if no twin rooms are available.			£
It is important to note there are no food preparation, cooking or refrigeration facilities for food in dormitory houses. Consequently, at Least TWO MEALS must accompany all school Dormitory House accommodation bookings. The meals are pre-ordered and cannot be purchased individually after arrival on site. Please choose a permutation from the options below: If you do not chose full board please remember to plan "dry snacks" accordingly to bridge the gap between meals. There is a Tuck Shop and Tutor Merchandise shop open during coffee breaks.			
SHARED DORMITORY FULL BOARD (Breakfast, Lunch & Evening Meal) £98.50 per person: ----->			£
SHARED DORMITORY only including EVENING MEAL and LUNCH £89.50 per person: ----->			£
SHARED DORMITORY only including EVENING MEAL and BREAKFAST £88.50 per person:----->			£
Own Caravan/Motor-Home/Trailer Tent for the 6 nights Sunday to Friday £23.50 per person ----->			£
Own Tent Camping: for the 6 nights Sunday to Friday £10.00 per person ----->			£
Off Site, Own Tent or Cara/M.Home/T Tent NOT wishing to SELF CATER can order meals per week as follows: 2 x Breakfast: £15.25 <input type="checkbox"/> 2 x Lunch: £18.30 <input type="checkbox"/> 2 x Dinner: £21.90 <input type="checkbox"/> (add up & insert Total)----->			£
Campus Charge applicable to all bookings: ----->			£23.00
Deposit £90.00 . (cheques made out to SFSS) You may send in instalment cheques at your convenience up until 1/08/2018 when Full Balance falls due.		TOTAL (Course fee + accommodation) (add £ Column) ----->	£
		***INDICATE: your initial payment amount: ----->	£
Authorisation to debit my credit/debit card: Amex not acceptable. Please note we cannot process your booking without receipt of a completed form and payment	Card Number: Expiry date: Security Code: Issue Number if Applicable: Signature: Date:		

Guidance Notes - Terms and Conditions

1. This form can be downloaded the SFSS website at www.sorefingers.co.uk and filled in on your computer if you have Microsoft Word. It is also available in "pdf" format and can be opened and printed using Adobe Acrobat reader. Please key in or write clearly when filling in your form and please use a separate form for each applicant. You may reprint or photocopy this original to obtain extra copies.
2. To update the "check Boxes" if you are completing the form in MS Word: place the cursor to the immediate left of the chosen box and Right Click. Select "Properties" from the drop down box and Left Click "Checked" in the default values section.
3. Age Specification is required for School House and Dormitory allocation to facilitate compatible age grouping within the various houses and rooms.
4. If you only wish to pay the deposit or an instalment in the period prior to the date when Full Balance falls due, please make sure you complete the: *****INDICATE: your initial payment amount** box, otherwise Full Fee payment will be assumed on the date when the form is received by SFSS.
5. Please Email to moira@sorefingers.co.uk or post this booking form together with your payment to the address shown at the foot of the form. You will receive an acknowledgement of booking to confirm your booking and deposit have been processed. An invoice will be sent, to confirm how your requirements have been met and indicate any outstanding balance owed. Comprehensive joining instructions including travel information will be sent out two weeks before the course start date.
6. Please provide an alternative when indicating your choice of course. If your first choice of course is full you will be waitlisted and transferred back to your first choice if there is a cancellation. You may change your choice of course at any time up to one week before the courses begin subject to places being available. It is not possible to transfer once the courses have started.
7. SFSS classes and concerts are only open to fully paid-up and registered students.
8. Visitors will not be admitted.
9. No pets are allowed on site.
10. Cancellations:
If you are not able to attend your course, please notify SFSS as soon as possible.
 - Cancellations after August 1st, 2018: deposit will be retained.
 - Refunds cannot be considered against notification of a cancellation after 1st August 2018 or in the event of early departure from a course
11. Payments:
On receipt of the deposit your place will be reserved until August 1st, 2018 by which date the balance owed must be paid in full. If your balance is not cleared by August 1st, 2018, Sore Fingers Summer Schools reserve the right to sell your place to another student without prior notification. Bookings made after August 1st must be accompanied by full payment.
We accept most credit and debit card payments (Master Card, Visa, Switch, etc. but NOT American Express.).
You may pay periodic instalments by sending cheques or by submitting individual credit card debiting instructions via Email or by making Bank Transfers and notifying by email to moira@sorefingers.co.uk
12. Please indicate your choice of accommodation by calculating the cost of each item and entering the subtotal in the right hand column. When complete add up the column (not forgetting to include the tuition fee and campus charge) in the "TOTAL" box at the bottom.
13. Availability of twin and single rooms is limited and early booking is essential. There are some low bedded dormitory places for which, again, early booking is essential. Allocation of these options is prioritised on a "special need" basis. Only when this allocation has been satisfied, any remaining surplus rooms/low beds will be allocated on a first come first served basis.
14. Please note the prices indicated for Camping, Caravans and Motor-Homes are per person even if two or more people are sharing the same accommodation. Please indicate the name of the person(s) you are sharing with
15. Bank details for funds transfer are:
TSB Business Banking
Sore Fingers Summer Schools
30-93-40
01338274
Please, please MAKE SURE you put YOUR NAME in the reference box otherwise the payment can't be tied up with the booking. It would be appreciated if you could Email moira@sorefingers.co.uk to alert us when you have made a transfer
16. Enquiries and information:
John or Moira Wirtz: phone 01373 813590 -Email: - moira@sorefingers.co.uk